

COVID-19 + Reporting & attendance

Dear Parents/Guardians,

I hope not, but if your kiddo tests COVID+ please read the steps below, I hope they feel well themselves soon!

I do¹ hope this makes it a little easier!

Print/save to remind yourself later!

1. fill out the "covid-19 reporting" link on the attendance page first: this will give you instructions/current mask recommendations etc, alert your students AP & then they will let me know what dates to excuse for the 5 day quarantine period. It also helps us keep track of them all! *you do not need to call to report this to the front desk.

2. When they feel better have them message their teachers themselves if possible, just to catch up on things. (They may need to read syllabus' to see which messaging the teacher prefers.)

3. After they return: IF they missed any add'l days (including day zero, the testing day) then send me a note through the google form for excuse documentation w/ the add'l details (those days will require a doctor/nurse note to be fully excused.) * if home testing you may want to call/message them to report the result to your kiddos regular Dr (they should be able to write a note for day zero or others etc. if needed, but you will have to ask them specifically) ** ideally these notes are turned in within 2 days of returning to campus.

 **please do not send these little germs on a paper note to the front desk, thankyou!**

4. Please be patient, the attendance will be updated AFTER the 5 days at one time.
*You will still get alerts if you are signed up for them!

♥ Reminder: ALL this + ALL attendance info is on the same page, link & QR code below, please tell you parent friends/share! ♥



<https://mccallum.austinschools.org/department/attendance>