

**McCallum Campus Advisory Council (CAC)
November 2, 2020**

Present via Zoom: Administrative Representatives: Nicole Griffith, Tammy Stone, Larry Featherstone; Teacher Staff Representatives Elaine Bohls-Graham, Andrea Rogers, Nicole Sorto, Rachel Murray, Carly Kehn, Kristen Wachsmann, Heather Ramsay; Student Representatives, Eliana Herrera, Emily Arndt; Parent Representatives Claire Mathias, Bria Cirkiel, Holly Eaton, Laura Dooley, Patricia Traicoff, Viva Garza, Carlene Wegman Todd; Community Representatives Susan Moffat, Laura Yeager; Business Representative Shawn Cirkiel.

1. **Call to order.** Co-chair Rachel Murray called the meeting of the McCallum CAC to order at 5:34pm. A quorum was present.
2. **Minutes.** Minutes of the October CAC meeting were approved by email vote prior to the November meeting and posted to the McCallum website.
3. **Update on School Reopening, Virtual and Hybrid.** Acting Principal Nicole Griffith reported that McCallum averaged about 37 students per day attending McCallum in person between October 5 and November 2. During that period, faculty members were teaching their own classes in school via Zoom while monitoring rooms of in-person students. Starting November 2, McCallum has had approximately 90 students attending in person, or roughly 5% of this year's total enrollment. Students are not evenly dispersed, but McCallum's largest class on November 2 had five students in an outdoor setting. Ms. Griffith said the counselors and assistant principals have been reaching out to struggling students to ensure that students who need the most help are able to attend in person, and noted that public schools serve as a crucial safety net for many kids. McCallum has implemented all possible health and safety measures, including one-way hallways for passing periods and staggered release times. Some students are actually doing better academically with remote learning and a number of families are waiting until next semester to assess the pandemic's status before allowing students to return to school. 17 teachers are currently working remotely due to health reasons; in-person students enrolled in these classes go to cafeteria to take these classes via Zoom. The TEA declined a request to keep Fridays as a half-day so McCallum is implementing Flex Fridays instead, where teachers will focus on academic advising and helping students catch up on material covered during that week. Ms. Griffith noted that it has been challenging for one-semester classes to cover all required material due to the extremely short fall semester. She emphasized the need to be sure in-person students are not advantaged over remote learners and vice versa. McCallum has added more time for passing periods now that more students are physically on campus.
4. **Outside Classroom Initiative Update.** Ms. Griffith reported that a number of teachers are taking advantage of McCallum's outside classroom initiative, with some even moving desks outside. Most students have opted to eat lunch outside as well. McCallum is fortunate to have many outdoor spaces and the recent weather has been beautiful for outside learning.

5. **CIP Feedback.** Ms. Griffith reported that the district has extended the deadline for CACs to approve this year's Campus Improvement Plans (CIP). She shared the current draft with CAC members via a Google doc link and asked members to review it and submit any comments or questions to her via email.
6. **November 3rd Professional Development Update.** Ms. Griffith outlined the schedule for McCallum's November 3rd Professional Development Day. As discussed at the October CAC meeting, all teachers will participate in Cognito training, focusing on students who have experienced trauma, followed by small breakout groups to reflect on the training. They will then participate in required training from AISD specific to COVID-19, including what to do if a student doesn't want to wear a mask or comply with social distancing. The afternoon session will focus on Professional Learning Communities (PLC); teachers who have already completed their PLC work are encouraged to undertake a restorative activity for themselves, recognizing that this has been an especially difficult and demanding year for faculty. All professional development will be conducted remotely.
7. **Principal Profile Survey Distribution.** Assistant Principal Tammy Stone reported that a survey intended to help develop a principal profile for McCallum has been sent to parents via the School Messenger platform. The survey, which will be active from November 2 through November 6, allows participants to select and rank characteristics they would like to see in the new principal and also includes an open box to submit additional feedback. Ms. Murray and Ms. Stone will discuss alternate ways to distribute the survey for those who are not receiving it through School Messenger.
8. **Update on Principal Selection Criteria and Timeline.** CAC Co-chair Claire Mathias reported that process to select a new principal for McCallum has been greatly compressed due to the shortened fall semester. The principal profile survey, described above, will close November 6. On November 9th, the Vertical Team principals will meet with a representative from AISD's Human Resources Offices and Sheila Henry, Executive Director for High Schools, to select the first round of applicants. On November 12, the McCallum selection committee and Ms. Henry will hold interviews with the selected applicants and choose their top three finalists. Pursuant to AISD requirements laid out in an October 19th letter, the McCallum selection committee will include CAC Co-chairs Rachel Murray and Claire Mathias; PTA President Bria Cirkiel; one additional parent; one additional faculty member; and Sheila Henry, AISD's Executive Director for High Schools. The AISD superintendent will then interview the three finalists and select one to be presented to the AISD board for approval at its December meeting. Ms. Mathias noted that the AISD principal selection process is very structured to ensure fairness for all applicants.
9. **Adjourn.** There being no further business, the CAC adjourned its meeting at 6:27pm.