

McCallum Campus Advisory Council (CAC)
September 3, 2019
5600 Sunshine Drive
Room 133

MINUTES

Present: Administration Representatives: Brandi Hosack, Tammy Stone; Teacher/Staff Representatives Elaine Bohls-Graham, Jane Farmer, Andrea Rogers, Nicole Sorto, Rachel Murray; Student Representatives Elaine Herrera, Sophie Lewis, Emily Arndt, Olivia Navarro; Parent Representatives Claire Mathias, Lisa Alverson, Holly Eaton, Kevin Foster, Laura Yeager, Laura Dooley; Community Representative Susan Moffat.

1. **Call to order and welcome new members.** Co-chairs Elaine Bohls-Graham and Claire Mathias called the meeting to order at 5:33pm, welcomed new student members and announced that CAC training is available online.
2. **Citizens Communication.** No one present wished to speak.
3. **CIP Timeline.** Interim Principal Brandi Hosack announced that the first draft of McCallum's Campus Improvement Plan (CIP) is due Sept 30. The CAC will review the draft and recommend any changes at its October meeting.
4. **Overview of School Opening.** Ms. Hosack stated she was pleased to be working with such an inclusive, accepting and diverse campus. As part of the school's ongoing Professional Development, she has tasked the faculty to identify essential elements and skills for every graduating student. Working in teams, teachers have narrowed this 'portrait of a graduate' to six prototypes. CAC members will vote to adopt the final prototype in November. Ms. Hosack emphasized that school safety is her top priority and discussed a recent school safety threat; AISD police have investigated this and found the campus to be safe. Ms. Hosack will continue to communicate any changes or safety concerns directly to parents, noting that the district's superintendent, police and legal departments must all vet principal letters regarding school safety before they are sent.
5. **Accountability Ratings.** While acknowledging the well-documented flaws in Texas' state-mandated accountability system, Ms. Hosack reported that McCallum made an A under the new system with a 93 out of 100 possible points, and was the district's top traditional high school.
6. **New Systems.** Ms. Hosack stated that she does not want the campus to become overly regimented, but that teachers have asked for assistance in certain areas, including student tardies and cell phone use. She provided a brief overview of the following new systems. Attendance. Ms. Hosack noted that regular attendance is a fundamental function of successful school. Students must be in school to learn and, for safety reasons, they should not be roaming the halls during class time. Out of nearly 1800 kids, McCallum had only had 23 on the tardy list last week. Security/Hall Passes. McCallum has a callbox at the main entrance to identify visitors and now has three hall monitors. Staff has undergone another safety training and safety protocols are working. School staff is fully badged and students are expected to be fully badged by next school year. Except during

passing periods, students will need a card to access other campus buildings. FIT/StiR. This program builds in time during school day when students can make up tests, meet with teachers or accomplish other necessary tasks. FIT days will be Tuesdays, Thursdays and Fridays; StiR days will be Mondays and Wednesdays. Cell phones. While the administration expects students to stay connected, they don't want them to "plug up and silo off." The goal is not to remove phones, but to encourage engagement. Students will get four strikes before a teacher removes a phone; unlike policies in place at some other campuses, there will be no charge for students to get their phones back. Advanced Academic Committee. Assistant Principal Tammy Stone reported that McCallum has created an Advanced Academic Committee to help recruit and retain students for advanced academic programs, including Advanced Placement, UT Onramps, ACC Dual Credit, etc. The committee will ensure all students are aware of these options and help guide them through the enrollment process. The committee has also instituted a plan to ensure appropriate supports are in place to help students succeed in these programs, including a process for students who are considering dropping an honors class. The goal of the committee is to promote access and equity for all students. Vandalism. AISD's central administration is preparing a communication to parents about recent vandalism at Anderson and McCallum, and has sent a team to clean up hateful graffiti. Ms. Hosack emphasized that students must understand the clear difference between pranks and vandalism and that the latter may have serious legal consequences for those involved. Student representatives suggested sharing this message at upcoming pep rallies.

- 7. Principal Selection Process.** Ms. Hosack left the meeting at this point so that CAC members could discuss the selection process for a permanent principal, who will begin in January 2020. Co-chairs distributed copies of the district's required process and timeline. The process, which will span September to December, includes: development of a principal profile with the school community, identification of applicants, identification of selection committee members, two rounds of interviews, and final approval by the school board. The selection committee is required to include two CAC Co-chairs, two parents who are not AISD employees, one teacher and one teacher/staff member. Anyone who applies to serve on the committee must commit to being available for all dates on the timeline. The CAC will hold a special called meeting Monday, September 9, at 5:30pm to choose selection committee members. ACTION: After discussion, the CAC approved the following process by a unanimous voice vote (Lisa Alverson, motion; Holly Eaton, second). CAC Co-chairs will advertise the Monday, September 9th meeting, and all interested parties must attend. Using numbered double tickets, interested parties will place one ticket in the appropriate container - one for parents, one for teachers and one for teacher/staff - and retain the other ticket for a blind drawing. The parent and teacher representatives will be drawn first, with the remaining teacher tickets then added to the teacher/staff container for that drawing. Four alternates will also be drawn in the event a representative is unable to serve. [Correction: Following the meeting, the CAC was informed that district procedure does not allow alternates to serve so this part of the selection process was not used.]

8. **Announcements.** Student representatives encouraged members to check out the Instagram page “Best Thing About McCallum.”
9. **Adjourn.** There being no further business, the CAC adjourned its meeting at 6:32pm.